

Invitation for Registration of Manufacturers, Suppliers, Vendors & Contractors

1. DynTek Engineering Private Limited invites applications from reputable manufacturers, suppliers, vendors, and contractors for registration with our company for participation in limited tender procurements.

2. As per our revised procurement policy, limited tendering shall be adopted where open tender is not considered appropriate. Quotations will be sought only from registered entities. Therefore, interested parties are requested to get themselves registered with DynTek Engineering Private Limited to be eligible for future procurement opportunities.

3. Categories for Registration:

- a. Mechanical, Electrical, Electronics and Chemical
- b. Supply of Industrial Equipment and Machinery
- c. IT and Office Equipment
- d. Construction Materials
- e. General Supplies and Services
- f. Any other relevant categories

4. How to Apply:

Interested firms/individuals may download the Registration Form from our official website: www.dyntekengg.com

Completed forms along with required documents must be submitted via email to proc@dyntekengg.com and by courier to the DynTek Address:

Deadline for submission than 09th July 2025.

Note: Only registered suppliers/contractors will be invited for limited tender participation. Incomplete or late submissions shall not be entertained.

Procurement Section,

DynTek Engineering Private Limited

Block 11, Alpha Techno Square, Old International Airport, Rawalpindi, Pakistan.

Tel: (051) 5405003-4

Rawalpindi, Pakistan.

Supplier / Contractor Registration Form

[Company Name & Logo]

Section A: Company Information

1. **Company Name:** _____
 2. **Year of Establishment:** _____
 3. **Type of Business:**
☐ Manufacturer ☐ Supplier ☐ Vendor ☐ Contractor ☐ Other: _____
 4. **Nature of Goods/Services Offered:**
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5. **Registered Office Address:**
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6. **Name of the Authorized Personnel (Owner/CEO/MD)** _____
7. **Focal Person:** _____
8. **Phone Number:** _____ **Fax:** _____
9. **Email Address:** _____
10. **Website (if any):** _____
10. **National Tax Number (NTN):** _____
11. **Sales Tax Registration Number:** _____
12. **Bank Name & Branch:** _____
13. **Bank Account Title:** _____
14. **IBAN/Account Number:** _____

Section C: Experience & Capacity

15. Previous Experience in Years and Months (Attach List of Major Clients/Projects):

16. Workforce Strength: _____

17. Annual Sales / Turnover (last year): _____

18. Do you have ISO or any quality certification? ☐ Yes ☐ No

If yes, please specify: _____

Section D: Required Attachments (Tick if Attached)

- ☐ Copy of Company Registration / Incorporation Certificate
 - ☐ Copy of NTN and Sales Tax Certificate
 - ☐ Affidavit / Declaration of blacklisting on attested Stamp paper from any Govt. Organization
 - ☐ Trade Link / Partnership letter with OEM (in case of distributor / agent)
 - ☐ Vendor Registration Number with other Govt. Organizations with effective validity period
 - ☐ Bank Certificate / Account Verification Letter
 - ☐ Supplier Code of Conduct Declaration
 - ☐ HSE Policy
 - ☐ Company Profile
 - ☐ List of employees
 - ☐ List of Products / Services Offered
 - ☐ Past Performance / Experience Record
 - ☐ ISO/Quality Certifications (if any)
 - ☐ Any Other Relevant Documents
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Note: Dyntek Engineering Private limited reserves the right to reject any firm/individual for registration without any legal obligation.

Declaration

- We authorize Dyntek for cross verification of the information provided for registration including documentation verification , visit to our facility / facilities and to verify the financial and technical aspect of by Dyntek or form third party
- We hereby declare that the information provided above is true and correct to the best of my knowledge. I/we understand that any false information may result in disqualification from the registration process.

Name: _____**Designation:** _____**Signature:** _____**Date:** _____**Company Stamp:** _____